

Minutes: ASPRS Potomac Region Board Meeting, 17 July 2017

Board Members Present:

- Chris McGlone (President)
- Gang Chen (Vice President)
- Jackie Carr (Secretary/Treasurer)
- Paul Bresnahan (Immediate Past President)
- Evan Brown (Region Director)
- Michael Paquette (Region Director)
- Yogendra Singh (Historian)

Board Members Absent:

- Mukul Sonwalkar (Region Officers Council Representative)
- David Alvarez (Region Director)

1. **Opening:** The meeting was held via teleconference and was opened by President Chris McGlone at 7:01 pm; a quorum was present. Motion by Singh to approved the minutes from the previous meeting, second by Paquette. Motion passed.

2. President Report (McGlone):

- Attended July International Cartographic Conference and manned the ASPRS booth
- Input is needed for newsletter, please send content to McGlone via email.
- All books and manuals have been collected from ASPRS national headquarters and are ready for distribution to active student chapters
- Performed some cleanup of Library at National headquarters.

3. Vice President Report (Chen):

- North Carolina chapter update:
 - Hope Morgan, the organizer, has sent out a July email to gather interest in a potential meeting in August
 - Unable to verify yet if membership requirements of 10 members will be met

4. Secretary-treasurer Report (Carr):

- Accounts Total \$ 60,596.32
 - i. Checking \$7,289.45
 - ii. Money Market \$27,261.86
 - iii. CD \$25,296.13
- June expenditures
 - \$750.00 – Web Services

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- No Planned July expenses.
- Action from June meeting to investigate required minimum account balances:
 - Business checking: average of \$5000 must be maintained in a month
 - Business Money Market: \$500 min daily
- Sun Trust CD will mature and be automatically renewed 7/26/2017
 - Board determined to cash in CD when matures and distribute it between the checking and money market accounts

5. Region Directors Report (Paquette) :

- No new information on student chapters,
- No change in identification of potential tech tours
- Attended July ESRI Users Conference in San Diego and stopped by the ASPRS booth
 - Was provided PR membership list in excel format including lists of people that need to renew and are past due
 - Region Directors will reach out to past due and near renew members
 - May want to identify members in NC to cross reference with Hope Morgan's list and to try to boost potential chapter membership/participation interest.

6. Regional Officers Council Representative Report (Sonwalkar):

- McGlone received email from Sonwalkar who is in India due to family illness. Regional Officers Council activity is currently low with no meetings on the schedule.

7. Other business:

- Web Page/Services Issues (Bresnahan):
 - Technical Division Council looking to better utilize ASPRS national web services but community pages don't push information posted out to subscribers. This should be highlighted as a priority website update.
 - Also recommend considering balancing use of ASPRS national services with services currently contracted with Martin Wills for Potomac Region.
Options discussed:
 - Reduce payment to Wills (currently at \$3000 per year paid quarterly) as services are currently reduced or switch to a hosting rate plus hourly services.
 - Expand Wills' services to assist ASPRS national to fix the stated website issues.
 - McGlone has action to contact Wills for discussion and recommendations and to also reach out to national to discuss potential collaborations to remedy web services.

8. Meeting was adjourned at 7:22 pm. Motion to adjourn by Chen, second by ???. Motion passed.

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