

## Minutes: ASPRS Potomac Region Board Meeting, 20 March 2017

### Board Members Present:

- Chris McGlone (President)
- Gang Chen (Vice President)
- Jackie Carr (Secretary/Treasurer)
- Paul Bresnahan (Immediate Past President)
- Evan Brown (Region Director)
- Michael Paquette (Region Director)

### Board Members Absent:

- Mukul Sonwalkar (Region Officers Council Representative)
- David Alvarez (Region Director)
- Yogendra Singh (Historian)

1. **Opening:** The meeting was held via teleconference and was opened by President Chris McGlone at 6:02pm; a quorum was present. Minutes from the 19 December 2016 and 20 February 2017 meeting were approved.

#### 2. **President Report (McGlone):**

- Nearly all items for the transition to new officer and board members have been worked. Change of bank account mailing address to Secretary/Treasurer is still in progress.
- To better facilitate record keeping shared folders for Student Chapter and Tech Tours have been set up in the ASPRS PR Google Docs account. Board members should be able to access those folders using their own account. Logins with the ASPRS PR from unknown devices/locations trigger security features. No issues to date and other folders can be shared if needed. If an issue arises, please contact McGlone.
- North Carolina Chapter progress. To facilitate development of North Carolina chapter potential members must be identified. As the member database is somewhat unreliable right now, a number of steps will be taken. McGlone will coordinate development of a Newsletter for the entire PR membership with an article highlighting work to stand up a North Carolina chapter. Hope Morgan also had a list of GIS professionals she thought to be interested but they did not meet the crucial number of 10. McGlone will reach out to her. Chen can also use the North Carolina list serve to reach out to others who might be missed by either of above methods.

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#### 3. **Vice President Report (Chen):**

- In support of officer transition activities, Gang Chen sent the checkbook to Jackie Carr and has also forwarded the email discussion and approval for reimbursing a \$100 gift

certificate which was 1<sup>st</sup> prize at the Mapathon. Reimbursement will be made when documentation is received.

**4. Secretary-treasurer Report (Carr):**

- Total \$61,434.56
  - Checking \$8889.45
  - Money Market \$27,257.30
  - CD \$25,287.81
- Expected near-term expenditures:
  - \$750 going out to Martin Wills, website
  - \$100 going out to Scott Heneghan, Student Mapathon 1<sup>st</sup> prize

**5. Regional Officers Council Representative Report (Sonwalkar):**

- No report

**6. Region Directors Report (Brown, Paquette):**

- **New student chapter applications (Brown) :** - Board members provided comments on reviewed student chapter applications from the following organizations:
  - James Madison University – identified corrections required:
    - Delete all instances of "The Imaging & Geospatial Information Society" from the bylaws to simplify the document and to refer to ASPRS by its name only.
    - Motion by Carr to approve the James Madison University student chapter bylaws provided the discussed changes are made and verified. Seconded by Bresnahan. Motion approved.
  - Appalachian State University - identified corrections required:
    - Delete all instances of "The Imaging & Geospatial Information Society" from the bylaws to simplify the document and to refer to ASPRS by its name only.
    - At the end of Article I, Section 1, please add "revised April 2016" to reference to most recent revision of the ASPRS bylaws
    - Motion by Carr to approve the Appalachian State University student chapter bylaws provided the discussed changes are made and verified. Seconded by Bresnahan. Motion approved.
- **Existing student chapters (Brown, Paquette):** A list of current Student Chapters is available on Google Docs. Evans and Paquette will reach out to existing student chapters to verify their status and contact information. They will engage active student chapters to provide a set of ASPRS manuals.
- **Tech Tours (Paquette)** – Three possibilities in early coordination. The most definitive is with Woolpert who have suggested hosting a Tech Tour at their flight facilities in Orange, VA near Charlottesville. Paquette will follow up to acquire some proposed

dates and times to allow the Board to evaluate the feasibility of good attendance at this location since it is an hour plus drive from the DC capital area.

7. **Membership Database** – Nothing to report at this time.
8. **Recruiting and contacting of local schools (Paquette)** – Will continue to reach out to a number of schools to provide information on student chapter organization and assess interest.
9. **Meeting was adjourned at 6:37 pm. Motion to adjourn by Brown, seconded by Chen.**