

**Potomac Region, American Society for Photogrammetry & Remote Sensing  
The Imaging and Geospatial Information Society**



Minutes for Board Meeting: November 28, 2012  
Meeting called to order at 6:00pm with John Manzer presiding.

**Agenda and Minutes:**

1. **Roll Call:** John Manzer (President), Chris Parrish (Past President), Ashley Holt (Secretary/Treasurer), Barbara Eckstein (National Director), Chris McGlone (Technical Advisor), David Streutker (Region Director), Robert Black (Region Director), Pete Doucette, Josh Sisskind (Region Director).
2. **Treasurer’s Report** (Ashley)
  - a. Allan and Ashley are wrapping up remaining financial items from GeoTech (refunding student registrations from GMU, Virginia Tech and Penn State).
  - b. Allocated budget to Pete for Annual Dinner.
  - c. Ashley will follow up with David Szymanski regarding \$5000 payment to co-sponsor a social event for the ASPRS National Conference.

10/01/12-10/31/12	Checking	MMA
Beginning Balance	\$19,002.18	\$30,020.78
Deposits/Credits	\$0	\$1.27
Checks	\$1,200	\$0
Withdrawals/Debits	\$12,609.90	\$0
Ending Balance	\$5,192.28	\$30,022.05

3. **Winter newsletter** (David)
  - a. John is seeking information from Intergraph to include in the newsletter.
  - b. Allan will provide post-GeoTech input.
  - c. Yogen’s Photos: John will ask Yogen to mail on CD.
4. **Elections** (John)
  - a. The Board reviewed the position descriptions in Bylaws. Josh’s term as Region Director is up; he has decided to run again for his BOD position.
  - b. Treasure/Secretary Nominations.
    - BOD discussed and will contact possible candidates: e.g., BAE’s Susan Oakley, Steve Payton, James Cannistra CP (MD Surveyor).

- Work with ASPRS to send email to membership list to self nominate.
  - Make arrangements for online voting with Martin.
- c. Milestone (dependency) in preparation for Annual Dinner = 6-weeks in advance of Feb 5th = Mid December.
- 5. Annual Dinner (Pete)**
- a. The venue will be the Courtyard Marriott in Fairoaks (same venue as for GeoTech).
  - b. Allocated budget to Pete for Annual Dinner (\$2000 budget).
- 6. NGA Tech Tour (Ashley)**
- a. Date set for January 11th, up to 24 participants. Visitors will meet for lunch followed by a roughly two-hour tour.
  - b. BOD agreed to allocate \$400 to pay for lunch and/or post-tour social.
- 7. Lapsed membership (Josh - moved to next meeting)**
- 8. National Report (John)**
- a. The BOD voted to cover Barbara's expenses for the Tampa/MAPPS trip as she had to cancel her trip due to Hurricane Sandy. PR reimbursed her \$225.60.
  - b. Baltimore planning: Robert is working on user groups.
  - c. National groups: The restructuring committee will be attended by John.
- 9. Planning for Annual Reports to National (John, Chris P.)**
- a. Ashley will work with Martin to get all legacy notes posted to the website.
- 10. Other matters**
- a. Due to the holiday the next BOD meeting will be December 19.

**Acronyms & Abbreviations**

ASPRS	American Society for Photogrammetry & Remote Sensing
BOD	Board of Directors
PR	Potomac Region