

Potomac Region, American Society for Photogrammetry & Remote Sensing
The Imaging and Geospatial Information Society



Minutes for Board Meeting: April 25, 2012

Meeting called to order at 6:00pm with John Manzer presiding.

Present: John Manzer (President), Chris Parrish (Past President), Allan Falconer (Vice President), Ashley Holt (Secretary/Treasurer), Josh Sisskind (Region Director), Dave Streutker (Region Director), Dave Szymanski.

Agenda adopted:

Roll Call (see above)

1. Treasurer's Report
2. USGS Tech Tour
3. National Director Report
4. 2012 GeoTech Conference
5. Annual Dinner
6. Other matters

Agenda Item 1: Treasurer's Report

a. National Rebate: Jim Plasker (Executive Director of ASPRS) has mailed the Region's 2012 rebate check for \$6,079.50. The amount of the check is based on the number of ASPRS members living in our region in 2011. The fact that PR was paid in full confirms that efforts to recruit members were sufficient.

b. Ashley and Allan reported that they went to SunTrust and have added Ashley to the account. The credit card should arrive in 7-10 business days at which point Ashley will update RegOnline with the new card number and contact information.

Agenda Item 2: USGS Tech Tour

a. Ashley's credit card should arrive in 7-10 business days at which point Ashley will update RegOnline with the new card number and contact information.

b. Social Budget Approval: The BOD discussed the upcoming USGS Tech Tour on May 16 and that it is customary to set up a social after a Tech Tour event. PR will pick up the tab for the social since it's open all members. Ashley will attend at Jackson's to pick up the tab, but will first discuss with the board regarding a setting a limit on drinks per person.

c. Josh will send out the email blast on April 25 or 26.

Agenda Item 3: National Director Report

a. Dave Szymanski brought forward the topic of the 2013 National Conference in Baltimore and a request by National that PR join forces with them to put on the evening social, vice two separate events. For the past 2-3 conferences the region has put on an evening social event that's open to all registered for the conference. This year we're being asked to combine the regional and national event. The BOD discussed the following questions: What would be the venue? What would be PR's financial contribution, and who would take the lead? Dave presented several possible venues that he has started to look into: American Visionary Art Museum (set up to handle events like this, converted warehouse), Science Museum, Maryland Museum of Labor. John moved to vote on having just one event, Chris seconded, and the board approved just having one social. David will check back in with National to continue the conversation about venue.

Agenda Item 4: 2012 GeoTech Conference

a. Venue – USGS vs GMU: Allan is still waiting to hear back from USGS. University Hotel on campus is 22k, while the conference Hall at GMU will be cheaper. Doing the former may require increasing the reg fee to \$150 or so. John and Allan discussed whether holding the conference at the new University Hotel would help or hinder new student members from attending. The feeling was that the new Hotel will have just opened and will draw more students who are curious to see it.

b. A Save-The-Date email blast will be sent out pending a decision about the venue.

c. Volunteers for Major Roles: Allen reported that he and Yogen are working on a standing committee. Allan will continue conversations with USGS and approach them to see if they would like to do second key note at the conference.

Agenda Item 5: Annual Dinner (Next steps and lessons learned)

b. Chris's Annual Presentation (PPT) needs to be posted on the website.

c. The Board discussed contacting several of the folks at the dinner who took pictures to see if these can be included in the next newsletter.

d. We have several left over items that will be useful for GeoTech giveaways : Shirts, Hats, Pins, Folders, KeyChains.

e. John has a box of old PE&RS journals. The BOD discussed shipping these to other countries to distribute.

Agenda Item 6: Other matters:

a. John recently changed jobs and was able to update his Outlook Appointment, so will continue to set up BOD monthly meetings for now.

b. The board also discussed who should write the next Newsletter, and that it should include a report out on the Annual Dinner, upcoming Geotech and Tech tour, host and support Baltimore social event.

Action Items:

1. John: Get updated new member information from last quarter and send to Josh.
2. Josh: Contact new members.
3. Ashley: Call Suntrust to set secret answer. Replace Pete on Regonline. Ashley will also verify that she is able to see the USGS Tech Tour event.
4. Ashley: Attend Tech Tour happy hour and pick up the tab.
5. Josh: Check Regonline that USGS tech tour limit is capped at 40.
6. Dave Szymanski and John: Make recommendations to ASPRS National about venue, make recommendations to next board meeting.
7. Chris: Send ppt to John to post on website
8. Ashley: look into options for scanning in documents and uploading them to a share site, either the ASPRS site or other.

Acronyms & Abbreviations

ASPRS	American Society for Photogrammetry & Remote Sensing
BOD	Board of Directors
PR	Potomac Region