



MINUTES OF BOARD MEETING: SEPTEMBER 27, 2011

This meeting was added to the GeoTech 2011 Committee meeting. The GeoTech meeting being germane to the Board Meeting the order of business was 6.00 p.m. GeoTech Committee Meeting chaired by Vice-President John Manzer followed at 6.45 p.m. by the ASPRS-PR monthly Board Meeting with the President Christopher Parrish in the chair.

Present: Christopher Parrish (President), John Manzer (Vice-President), Peter Doucette (Past-President), Allan Falconer (Secretary/Treasurer) Yogen Singh (Historian) Robert Black (Regional Director) David Ladd (sub-committee on GeoTech registration).

GeoTech 2011 Committee Agenda

- item 1: Oversight Committee**
- item 2: Financial Matters**
- item 3: Tech Program**
- item 4: Registration**
- item 5: Exhibitors**
- item 6: Facilities**
- item 7: Other Business**

ASPRS-PR Board Meeting Agenda

- item 1: Treasurer's report**
- item 2: Request for update on membership**
- item 3: Technical tours**
- item 4: Any other business**

GeoTech item 1: Oversight Committee

The oversight committee is not yet fully formed however as the originator of this concept Yogen Singh spoke to the GeoTech issues in an advisory capacity, especially with respect to the celebration of the 15th Anniversary of NGA.

GeoTech item 2: Financial Matters

*John Manzer presented the current fiscal overview of GeoTech 2011 as follows:
Registration 68 including 3 volunteers and 8 complimentary registrations.
Projected income \$7,500.00*

Estimated cost \$8,000.00

However, we have at least 15 registrants in process, and Yogen estimates 10 Fellows of the Society and 6 Honorary members will attend also. Possibly another 10 emeritus members. John Manzer asked if Yogen had sent out the invitations to the guests for the NGA celebration. This will be done

Also we were reminded that ASPRS HQ is usually invited, these invitations are yet to be issued. The Region President will follow up on these invitations.

GeoTech item 3: Tech Program

There will be a 30 minute slot for the address and ceremony marking the 15th Anniversary of NGA that will be inserted in the program

Region President Chris Parrish working from last year's experience noted that his estimate is an estimated attendance of 125 for the workshops on the first day and 135 for the technical papers on the second day.

GeoTech item 4: Registration

Members recall that Barbara experienced a rush of registrations in the last two weeks before the GeoTech 2008(?) opened.

Members attributed this in part to a "call your friends and get them to register" canvassing operation that the Board launched.

Following up on our student chapter registrations was recommended

GeoTech item 5: Exhibitors

The Exhibitors' poster, a large banner for the entrance to the exhibition area with the Exhibitors' logo's will be made.

Seven of the eleven exhibitor slots are reserved and two more (Lizard Tech and Univ. of Md. at Shady Grove) are in discussion.

GeoTech item 6: Facilities

There is a newly released video that focuses on emergency response that could be available. A Booz-Allen sub-contractor wants to present this and it is considered a perfect match for the GeoTech Conference theme. The suggestion offered is that this could be set up as a loop in the foyer to play all day. The question of facilities was raised.

GeoTech item 7: Other Business

Three boxes of name badges are required for Tiffany, who has volunteered to help with registration. Boxes of GeoTech "stuff" containing pins for honorees need to be checked and additional pins and other ASPRS materials purchased as necessary. Jesse Winch has agreed to have the NGA 15th Anniversary Certificates available and John Manzer will collect these by October 6th.

The GeoTech 2011 Committee Meeting was adjourned at 6.45 p.m.

The Region President called the meeting to order and, having a quorum, he took the chair at 6.46 p.m. and opened the monthly meeting of the ASPRS-Potomac Region Board of Directors.

ASPRS-PR Board Meeting Agenda

- item 1: Treasurer's report**
- item 2: Request for update on membership**
- item 3: Technical tours**
- item 4: Any other business**

ASPRS-PR Board Agenda item 1: Treasurer's Report:

The President asked if the Treasurer was ready to present the financial report on our liquidity and the balances in our business account and deposits. The treasurer did not have the formal motion for the Board.

ASPRS-PR Board Agenda item 2: Request for update on membership

Allan Falconer was asked to check with Tony Stefanides about the present state of the Region's outreach to lapsed members for 2011, especially the requirement that a second follow-up event had taken place after the initial contact as required by HQ. As this information is required for our annual report and determines our rebate from members' dues it is an item that the Region President will include in his "State of the Region" address at GeoTech 2011.

ASPRS-PR Board Agenda item 3: Technical tours:

The technical tours planned as part of the Region's activity plan have taken place (successfully) on schedule.

ASPRS-PR Board Agenda item 4: Any other business

There being no other business the President adjourned the meeting at 7.08 p.m.