

AGENDA (and minutes in red text)

Potomac Region of ASPRS

06 January 2009

4:30-6:30

Call-in Number: 1-888-330-9552

Conference ID #: 8490721#

Attendees: Dave Szymanski, Barbara Eckstein, Pete Doucette, Larry Pettinger, Jim McNeil, John Manzer, Steve Payton, Alan Falconer
Minutes taken by: Pete Doucette

Call to Order

D. Szymanski

New Business

1) Treasurer's Report

P. Doucette

November Balance

\$48,300.67

\$17,685.11

\$65,985.78

January (1/6/09) Balance

\$50,956.72

\$17,715.79

\$68,672.51

- Need to get accurate figure to determine what we owe National (90% of certification workshop). Gross take for cert workshops was \$4915.00. Still need to deduct lunch, workbooks, and other costs, etc. Pete will check with Kim T. to feel her out on expectations.
- Need to contact NOAA again on where to send check for site fee of \$140. Pete will call Joyce Turpin.
- We need get \$20 rebates to NOAA registrants. Dave will track down on REGONLINE. Ted.Doyle@noaa.gov is the POC for these individuals.

2) National Director's Report

A. Falconer

- Attended Denver meeting, and report pending.

- National is in good financial shape.
- Issue of interest: Retention of student members by region
- Membership is climbing slightly.

3) Baltimore Conference Reception

- Dave met with Anna-Marie and reviewed logistics. Cash bar and entertainment will be in place. Estimating 400 attendees, with budget of ~\$8K, i.e., \$15/head w/additional costs for drinks. Amount is relatively high, but reasonable. Bear in mind that PR would be entitled to (10%?) profit made by national for the conference.
- Issue was raised that national is considering removing the DC area (including Baltimore) for annual conference forum. Should we lobby to keep the DC area in the mix? Logically, it make good sense to keep it in the mix due purely to the large customer/user community base. Allan will follow this issue at the national level.
- Can we get “GIS” demographics on past site attendance and profitability to help us make the case?

3) Education and Professional Development Student Forum Awards Status

D. Szymanski

- To enhance student involvement, PR will be awarding membership fees (in the amount of \$250) for “certificate” seeking student.

4) North Carolina Chapter Update

J. McNeil

- Fall conference Nov 14-5 which went well and was well attended. Jim is retiring as chapter president. Johan Wilson is the newly elected chapter president.

5) 2009 PR Board Elections

D. Szymanski

- Have until Jan 9th until polls close. All strongly qualified candidates.

Dave appointed John M and Yong W as the Tellers Committee which is responsible for counting and certifying the PR Board elections. Since we are doing this via electronic means, their job is:

- 1) receive the vote count for each candidate from Martin Wills, our Web administrator
- 2) ensure that there is a clear winner for each race

3) document the election results and declare a winner in each of the races in a memo addressed to Dave.

4) both should virtually sign the memo

6) Awards Committee

D. Szymanski

- Dave is Chair, and will handle the logistics for the annual dinner.

7) Annual Dinner Meeting

D. Szymanski

- Clydes of Tyson's, can seat up to 50, but could handle more. Figure about \$40/head.
- Dave is putting together agenda for the night's activities, e.g., MC, keynote, etc.
- Dave will get back to the group on menu.
- Suggestion was made to extend invitation to some national staff.
- Do we want to consider sending out postcard announcements? (figure ~\$200-300 budget).
- Online registration is currently up and running on our site. Sokhan will send email blast to email region members.

8) 2009 Board Plan

D. Szymanski

- Barbara's "vision in a moment"—we do want to continue GEOTECH. Please email her with your suggestions and ideas to pursue for 2009!
- John would like to reconsider our approach to a newsletter, particularly if it is significant for annual region award consideration.

B. Eckstein

8) Adjourn