Potomac Region of the American Society for Photogrammetry and Remote Sensing

Meeting Minutes

Date: 27 April 2006

Time: Meeting called to order at 4:39 by President Dave Kholbrenner

Location: Teleconference

Attendees:

Jim Hipple

Dave Kholbrenner

Dave Szymanski

Nate Smith

Larry Pettinger

Yogendra Singh

Cliff Greve

Amy Becker

Richard Gomez

Agenda Topics:

- 1. Approve Meeting Minutes from 3-16-06 Board Meeting.
- 2. Treasurers Report.
- 3. Potomac Region Historian.
 - A. 2006-2008 Term.
- 4. 2006 Board (Dave S.)
 - A. Report to National & Region Historian.
- 5. ASPRS National Conference, Reno, NV
 - A. President's Report.
- 6. Nominating Committee (Nate Smith/David Szymanski/UNKNOWN Region Member)
 - A. Define/Report on activities
- 7. Technical Program Committee (Dave K./Cliff Greve/Doug Howard)
 - A. Earthdata Technical Tour delayed until fall
 - B. GeoTech 2007
 - -Dates
 - -Volunteers, Speakers, Moderators, Sponsors, etc.
 - C. Other Technical Tour?
- 8. Membership Committee (Steve P./Larry Pettinger)
 - A. List of Inactive members.
 - B. 2006 Activities.
- 9. Awards Committee (Nate Smith/?)
 - A. Define 2006 Awards.
- 10. Education and Professional Development Committee (Richard Gomez/Amy Becker)
 - A. List of Inactive Student members.
 - B. 2006 Activities.
- 11. Communications Committee (Dave K./Doug Howard)
 - A. Web site
 - B. Newsletter

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12. 2009 National Conference Working Group (Jim Hipple/Dave K.)
    A. Interest Letter
13. Next Board Meeting
    A. 4 P's in Falls Church, 5-23-06?
Other...
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Topic 1: Approve meeting minutes

Motions: Motion to approve meeting minutes by Dave K., seconded by Nate S. all in favor

Follow-up: none.

Topic 2: Treasurers Report

No report.

Motions: none.

Follow-up: Dave K. will ask Doug to distribute budget to board. Dave S. will meet with Doug H. to transition the financial documents. Dave S. will purchase a copy of Quicken to run the financial affairs from his personal computer.

Topic 3: Potomac Region Historian

Motions: Dave K. nominates Yogen S as the Region Historian, as outlined in the PR By-Laws, for a three year term. Nate S. seconds, all in favor. Yogen accepts the position.

Follow-up: none.

Topic 4: 2006 Board Contact Info. (Dave S.)

Yogen S. recommends new Board Members read PR By-Laws.

Motions: none.

Follow-up: Dave S. will collect board member info and distribute to Yogen and ASPRS HQ ASAP.

Topic 5: ASPRS National Conference, Reno, NV

Dave K. is soliciting help to present PR President Report at the National Committee meeting. Jim H. will do it.

Yogen S. and others: Report will summarize the past-year region activities including financial health, membership figures, among other information.

Motions: none.

Follow-up: Dave K. will draft a report and provide to Jim H.

Standing Committees

Discussion of the committee appointments as per Dave K.'s selection and as directed by the PR By-Laws:

Topic 6: Nominating Committee:

Members: Nate Smith/David Szymanski

Nate S. purpose is to think of a profile that we want for the next

Motions: none.

Follow-up: Nate S. come up with a profile of who we want to fill the vacant offices in next election. Check out who is presenting at conferences and recruit people for these vacant positions. . Committee members will put together an outline of objectives and send to Dave K.

Topic 7: *Technical Program Committee:*

Members: Dave K./Cliff Greve/Doug Howard

Earthdata Technical Tour:

Cliff G. reports that Earthdata folks are unable to host a tour this spring and are willing to support a tour in the fall. Dave K. solicits ideas for future technical tour ideas.

Yogen S. is interested in USGS tour. Larry P. is looking into it.

Dave K. suggests hosting another dinner. Yogen S. recommends a happy hour since history has shown it was a bigger turn out.

Geotech 2007:

Dave K. is moving ahead with some initial planning. Next board meeting will have more to report. Dave K. is soliciting dates in early March to hold the conference.

Nate S. suggests putting together a standing committee on this issue. Seek out consult with Jay Morgan to see how they planned their recent successful technical conference.

Dave K. is seeking input for Geotech '08 (and beyond) venues if NOAA alternates annual sponsorship.

Nate S, Gliff G, and others suggest we should seek partners to host the conference and suggestions include American Society of Geographers, COG, URISA, among others organizations.

Motions: none.

Follow-up: .Dave K. will consider some other ideas for technical tours. Dave K. will continue planning for Geotech 2007 and come back with more info. Any other board members willing to help with this committee should volunteer ASAP. Committee will outline objectives and pass along to Dave K.

Topic 8: Membership Committee

Members: Steve P./Larry Pettinger

Dave K. discussed strategies for running the committee and suggests contacting inactive members and encourage them to re-join.

Larry P. National has a lot of recommendations for increasing membership and suggests committee to investigate.

Nate S. recommends that the committee strategize and survey the members and figure out their expectations of the PR. Contact inactive members to see why they left and put together a strategy for addressing their needs.

Motions: none.

Follow-up: Larry P. will talk to Steve P. to begin action in the committee. Both will attend the '06 National Conference and attend committee meetings relating to membership. Members will meet and relay their strategy to Dave K.

Topic 9: Awards Committee

Members: Nate Smith

Nate S. seeks input about past awards and seeks to implement them as a means to get members involved in the PR.

Motions: none.

Follow-up: Nate S. will identify past awards for future planning. Committee should outline objectives and pass info to Dave K.

Topic 10: Education and Professional Development Committee

Members: Richard Gomez/Amy Becker

Richard G. has previously worked on committee and has ideas for current activities. He suggest outreach to university students and has list of POCs at area universities to begin the outreach.

Nate S. suggests consulting membership lists and identifying in-active students.

Dave K. questions level of involvement at universities and Richard G suggests we meet at universities for Geotech, PR board meeting, among other forums. Cliff G. brings up past effort to have student forums at universities.

Motions: none.

Follow-up: Committee should outline objectives and forward to Dave K Richard G. will work on POC list.

Topic 11: Communications Committee

Members: Dave K./Doug Howard

Dave K. Web site and newsletter will be priority. Photo gallery is in the works. First newsletter is pending. Will ask board to provide contributions in the next few weeks. Stick with digital newsletter.

Nate S. provides guidance on formatting a regular newsletter. Richard G. suggest hard deadlines.

Motions: none.

Follow-up: Yogen to pass photos for last PR meeting/dinner to Dave K. Dave K. is seeking volunteers to help compile the newsletter. Committee will pass along outline of objectives to Dave K.

Topic 12: 2009 National Conference Working Group

Members: Jim Hipple/Dave K.

Jim H. reports the letter of intent was submitted and conf. will be in March 2009. Jim H. is working out the specifics of planning work-flow.

Motions: none.

Follow-up: Jim H. is seeking PR members to serve on '09 Conf. planning committee.

Topic 13: Next Board Meeting 5-23-06

Dave K. meeting will prob. be in-person

Motions: none.

Follow-up: Dave K. will solidify date/location in several weeks..

Adjourn:

Dave K. moves to adjourn, Richard G. seconds, all in favor.

Respectfully Submitted:

Dave Szymanski, ASPRS PR Secretary-Treasurer